

### **Introduction**

In keeping with the duty of the Board to oversee the activities and performance of the System, the Board has established this Monitoring and Reporting Policy which sets out the Board's expectations concerning the reports to be received on a regular basis.

### **Principles and Assumptions**

- The Board should receive all appropriate information that is relevant to its duties and responsibilities in a timely manner.
- The system of reporting to the Board is a dynamic one and often must change over time to meet the changing needs of the Board. A process should be in place to help direct and keep track of such changes.
- To the extent practical, reports to the Board should be in written form. Verbal reports should be accompanied by supporting documentation where feasible.

### **Guidelines**

The Board will be provided the routine reports outlined in the Exhibit – Routine Reports Listing with the frequency set out therein. The Board may be provided other ad hoc reports as required. Requests by board members for additional routine reports shall require Board approval and an amendment to the Exhibit – Routine Reports Listing.