

We work better, when we work together...

January 2017

For HR/Benefits use only – Please do not distribute to all users

Monday, January 9, 2017

Although most state agencies in Cole County will be closed for the inauguration on Monday, January 9, 2017, our office **will be open** in order to serve our members.

MPERS Forms

There are several forms a member may complete throughout their career and membership with MPERS. This always starts with the *Membership Record* and leads to either a *Termination of Employment* or a *Notice of Retirement*, with several other forms along the way. In order for MPERS to provide the best possible service to our members and ensure accurate records are maintained, it is crucial that we receive these forms in a timely manner and with all the information filled in on the forms. You can always find the most recent version of our forms on our website www.mpers.org. Most forms are listed under the “**Forms**” section. However, The *Membership Record*, *Leave of Absence*, & *Termination of Employment* are listed separately at the bottom of the “**Employer**” page on our website, as they are to be completed & submitted by the employer. Below are some notes to remember when submitting forms:

1. When completing a *Membership Record* or *Termination of Employment*, please fill in all of the information requested, and most importantly the date of hire or date of termination.
2. The *Membership Record* & *Termination of Employment* should be submitted to MPERS **no later than 2 weeks** after the date of hire or termination, as that is when we will process the member’s first or last payroll and send any necessary correspondence to the member. If we do not have forms confirming the member’s service dates, it could delay a transfer of their prior creditable service or notification of their options at the time of termination.
3. Forms may be submitted to MPERS via mail, email or fax. However, please keep in mind that a form should **not** be sent via email if it contains a full SSN, either for the member or their beneficiaries.
4. Please keep MPERS informed of who to contact in your district, division or troop in regards to either a missing form or with questions about the information on the form.

Active Employee Newsletter

The Feedbag – Getting Connected is scheduled to go out to active employees later this month. Volume #2 of our newsletter will include topics such as, “Are You Ready for Retirement?”, “Workplace Possibilities”, and “Meet Your MPERS Benefit Specialist.” This newsletter will be sent to employees via their work email address. Please ensure a copy is available for those without a work email account. Please contact us if you feel there is a topic that would be beneficial to our members (either active or retired) for future editions.

1099Rs

MPERS is in the process of reconciling our benefit payrolls for 2016. If you receive any inquiries about when the 1099R information will be available...

- Forms will be mailed by January 31, 2017
- End of year benefit information will be available via Secure Member Access as soon as it is finalized in our system (mid to late January).

Webinar Series

The third installment of our Webinar Series titled "The Closed Plan: For MoDOT, Civilian Patrol & MPERS Members" is scheduled for Friday, January 13th at 9 a.m. The content of this presentation is targeted specifically for Closed Plan members of the System excluding Closed Plan Uniformed Patrol. Future webinar installments targeting the Year 2000 Plan, 2011 Tier and Closed Plan Uniformed Patrol members will be announced as they become available. Invitations will be sent to eligible members only approximately one week in advance of the presentation. Attendance is limited to the first 100 registrants and a recording will be made accessible via the [Education on Demand](#) section of our website. We look forward to discussing the key provisions of the plan and framing the choices vested members will have to make at the time of retirement. The presentation should run approximately 30 minutes.

2016 Industry Innovation Awards

On December 12th, Larry Kruppen, MPERS CIO, was recognized with [CIO Magazine's Innovation Award](#) for small defined benefit plans. The Innovation Awards are intended to highlight and celebrate the very best of institutional investing. We are pleased to see the recognition given the hard work Larry and his astute team apply to our investment program.

2017 Board Meeting Schedule

February 23, 2017

April 27, 2017

June 22, 2017

September 28, 2017

November 16, 2017